CHAPTER LEADER NEWS

Building Relationships Between Chapter and District Leaders

November 15, 2023

Hello Chapter and District Leaders (new and returning!)
As an introduction, this Chapter Leader News, is prepared and sent out monthly as a support for our chapter leaders! Over the months to come, you will find lists of tasks that are required to maintain your chapter's 501(c)(3) status, links to articles, videos, meetings, and tools to help you lead your chapter, information about activities coming up in the EVG District and BHS, and more!

The mailing list for the Chapter Leader News is pulled monthly from the latest information that the BHS Member Center has for our members. If some of your chapter leaders are not receiving this email, please forward it to them -- and make sure to update their information (including their new chapter roles) on the BHS website.

Speaking of updating the Member Center information, please regularly check and update your chapter information that's available for people to see. Along with your website and Facebook links ... there's spots to list where and when you rehearse ... and there's a **VISITOR INFORMATION** box where you could really "sell your chapter" as a place to visit. Not to embarrass the Harmony Kings, but their VISITOR INFO is packed with information about their chapter/chorus.

To get to the Member Center - go to: **barbershop.org** ... and login ... then edit your own "Member Account" info. Your chapter president and secretary can update your chapter information and officers by clicking on "Manage MY SCs" and selecting your chapter.

SCHEDULED MAINTENANCE OF MEMBER CENTER

Dear Chapter and District Leaders,

We hope this message finds you harmonizing in good spirits!

We are writing to inform you that our Member Center will undergo scheduled maintenance from 9pm CST on Thursday, November 16th, through Monday, November 20th. During this period, the Member Center will be temporarily unavailable.

This maintenance is part of our commitment to providing you with the best possible experience, ensuring that our systems run smoothly and securely.

Please make sure to conduct any necessary transactions or retrieve any needed information from the Member Center before the maintenance begins. Rest assured, we are taking all steps to minimize downtime and to restore access as quickly as possible.

Your understanding and cooperation are greatly appreciated. Should you have any immediate concerns or require assistance in planning around this period, please do not hesitate to reach out.

Harmoniously Yours,

Luke Miller

Customer Service Manager

Barbershop Harmony Society

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barbershop.org | **#EveryoneInHarmony**

From Bill Hickman, EVG Executive Vice President

What a wonderful District Convention in Federal Way! 37 quartets and 18 choruses competed in a *Y'all Come* contest that wowed the over 400 attendees, proving that Barbershop is clearly back in Evergreen. Despite this unqualified success though, I am concerned that the majority of our chapters and barbershoppers did not participate in the convention. Whether or not they consciously chose not to participate, they were missed!

In addition to the contest, you also missed the most important meeting in the district, the House of Delegates. The HOD is the governing body of our district and the District Board reports to it. Your chapter is a member of HOD and if you weren't there, we missed your thoughts on the restructuring of the District Board and our plans for the coming year. We on the Board are your servants and need your input and your voice. If you would like to know what went on, or if you just have questions, feel free to contact me.

I am at your service.

Bill

November / December Chapter Leader Tasks

Transitioning

- Make sure that your new officers are given what they need to "jump" right into their new roles. EVG and BHS have manuals, videos, classes, links, and most of all people who can help your leaders - thus your chapters. The **EVG Chapter Leaders** webpage is a great resource to help leaders and committees kick off the coming year.
- Build connections during the holidays ... maybe have a chapter leaders networking visit at a nearby coffee shop or pizza spot.

ASCAP filing - US Chapters

- US Chapters, check with your Treasurer to make sure that the annual ASCAP filing and payment were made.

Looking ahead / organizing the past

- Presidents - this is a good time to start thinking about who you will appoint in January for two important committees: Nominating Committee and the Annual Financial Review Committee.
- Secretaries - make sure to record all holiday performances - paid or not - in the chapter minutes.

EVG LEADERSHIP ACADEMY HANDOUTS
November 4, 2023

HANDOUTS & CLASS MATERIALS ARE AVAILABLE

The Leadership Academy is over, but there are some great handouts, Bill Hickman's PRACTICAL LEADERSHIP presentation, and other presentations packed with good Chapter Leader info.
Click HERE to go to the Leadership Academy webpage.

PROTECTING YOUR NON-PROFIT

Your chapter is considered a business, a non-profit corporation, and a "501 © 3" entity (as defined by the United States Internal Revenue Service) under the umbrella of the Barbershop Harmony Society (SPEBQSA, Inc).

Accordingly, there are certain legal, financial, and business requirements that must be met; some every month, some only as needed, and some on a schedule throughout the year. To view the list for the year, check out the full monthly list on our Chapter Leaders' webpage:
https://evgdistrict.com/chapterleaders/

SHOWCASING: CHORUS DIRECTORS

EVG would like to feature all of your chorus directors - yes, your director(s) in 2024. We are inviting chapters to send brief profiles of their Director to be highlighted during 2024 (150 to 170 words- we reserve the right to edit for length) Send bios to: **marketing@evgdistrict.com**

HELP WANTED: COMMUNICATIONS TEAM

Our EVG Communications Team is looking for people interested, willing, and able to help with the following two roles:
-- **Facebook/Instagram Administrator**
-- **Assistant Greensheet Editor**
If you, or someone you know, would like to become part of our Communications team, please email: **communications@evgdistrict.com**

HOW TO GROW YOUR CHAPTER!

Since August, EVG chapters have had representatives working with Paul Ellinger on ways to GROW THEIR CHAPTERS during this prime time of the year for finding new singers while choruses are out performing or caroling. Attendees have watched video classes and then follow up each class with some Q&A time with Paul. The next two meetings will be networking sessions.

Nov. 19th - - 6:00pm - PST
December 3rd - - 6:00pm - PST

Learn more about: THE BIG IDEA - at harmonycollege.net

Starting January 7th -- the BIG IDEA focus will be on "HOW TO GROW YOUR CHAPTER MUSICALLY" - with a 6:00pm Sunday evening ZOOM. If you want to be included in the coming series, please email: webmaster@evgdistrict.com

DIRECTOR SEARCH IN PROGRESS

Pacific Spirit Voices, Vancouver, BC. are in search of a new director. Our energized chorus has a new name, we are now mixed, and we are searching for a dynamic director to lead us forward.

<< learn more on our EVG Directors webpage >>

STAY CONNECTED

www.EVGDistrict.com **EVG YOUTUBE**

facebook.com/EVGDistrict **history.evgdistrict.com**

Next GREENSHEET - December 1st
Send your items to Sid Brown, Communications

Note: All Chapter and District Leaders are included in this contact list.
Questions: **webmaster@evgdistrict.com**