



# EVERGREEN DISTRICT Board of Directors Meeting by Zoom May 20, 2023 APPROVED MINUTES

### Items submitted before meeting:

- Agenda and Zoom link, sent via email May 20, 2023
- April monthly financial report, sent by Larry Breitbarth via email May 20, 2023.
- Update on Yakima chapter, sent by Greg Kronlund via email May 17, 2023.

### Members in Attendance:

|   |                       |
|---|-----------------------|
| X | Don Greer             |
| X | Bill Hickman          |
| X | Larry Breitbarth      |
| X | Chris Powell          |
| X | Katie Roman (briefly) |

|   |                                    |
|---|------------------------------------|
| X | Rob Macdonald                      |
| X | Sid Brown (after about 30 minutes) |
|   |                                    |

**Others in Attendance:** Deena Wolfe, Bob Robson, Greg Kronlund, Glen Hayes

**Called to order:** 3:03 pm PST

**Motion 23-10** Accept draft minutes from April 15, 2023 meeting. **(Motioned/Approved)**

**Treasurer:** Reference to emailed report. Treasurer report received **(Motioned)**

**Action:** Don to send financial reports to HOD delegates.

**DPC “Value Exchange” task force:** Continuing plenary breakout sessions include:

- Managing diverse wants into joyful engagement
- Adaptation for sustainability
- Building leadership for a sustainable future
- I’m happy, why change?
- Retaining trust during change
- Sustainability and adaptability through diversity

Examples of discussion topics include membership (dis)continuity and definition of membership. Target having conclusions by meeting at International.

**MOU:** Draft MOU needs to be completed for presentation to the fall HOD meeting.

**Harmony College NW:** About 170 registered to date, which includes faculty and staff, is about 50%, but behind in paid registrations. High quality internet connections are not available, so Zoom for HOD may not be best quality or may not be possible. Expecting DBOD members to attend and be available throughout the event.

**Education:** No report.

**Events:** Prelims event cost approximately \$8000 which is an issue. Proposal we consider consolidating prelims with the District convention to mitigate financial impact. The proposal would require approval of the HOD as an amendment to the Operations and Policy Manual. Rob will provide a complete document on the proposal to DBOD. Question: Will there continue to be a district or division event in spring to encourage chapter participation? Alberta event this month could be a model for this kind of event.

**Motion 23-11:** DBOD recommends consolidating Prelims with the District convention to mitigate financial impact. **(Motioned/Approved)**

Anticipating contracting with local chapters to support District Conventions and pay an honorarium. Schedule will be largely the same as in previous years, but with minor adjustments. What is the best model for spring events: Prelims vs. festivals? Who hosts? This conversation requires input from chapters as part of HOD meeting or Chapter Presidents meetings.

**Communications:** Need information about HOD meeting, time, location, etc., for publication. Requesting news items for upcoming monthly Greensheet and quarterly Timbre editions.

**Action:** Bill to provide article about HOD meeting for publication.

**Action:** Sid to provide DBOD update on statistics on web site traffic.

**District Document Review:** Policy and Operations Manual has been forwarded to HOD delegates for review in advance of the upcoming meeting. Bill has a collection of policy statement documents passed to him by Bobby Huber (e.g., sexual harassment, youth participation). He will scan them and distribute them DBOD members for review and confirmation. Officer liability policy appears to cover DBOD, Evergreen directors, chapter officers, and others. Another document describes how chapters qualify as nonprofits which should be shared with chapters.

**Action:** Bill to forward policy documents to DBOD members for review.

**Action:** Bill to forward liability policy document to Larry for comparison to actual policy.

Review of district officer roles and responsibilities document is in progress.

**Replacing IPP Role for 2023:** No report. BOTY will be announced at HCNW.

**Struggling chapters & Angel Fund:** See provided email. Encouraging DBOD to focus on needs of small chapters that might be more likely to be struggling and can benefit the most from support.

**Action Item Review:**

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**Adjourned:** 4:26 pm PST

| Action Items   |              |                 |
|--|--------------|-----------------|
| What   | Who          | When            |
| Provide article about HOD meeting details for publication.   | Bill Hickman | May 26          |
| Send financial reports to HOD delegates.   | Don Greer    | May 27          |
| Consider short-term amendments after HOD approval to support Senior quartets attending Mid-Winter and possible shortfall in Communications. – Expanded to include first instance of an expected quarterly budget review based on Q1 actuals. | Don Greer    | May 27          |
| Provide DBOD update on statistics on web site traffic  | Sid Brown    | June 16         |
| Forward discovered policy documents to DBOD members for review   | Bill Hickman | June 16         |
| Forward discovered liability policy document to Larry for comparison to actual policy.   | Bill Hickman | June 16         |
| Engage with Rob Macdonald for joint event/education planning   | Katie Roman  | June 16         |
| Fill IPP role  | Don Greer    | June 16         |
| Attend an upcoming Yakima chapter rehearsal to be scheduled, to assess potential help options and report to board.   | Bill Hickman | June 16         |
| Contact La Quinta to release unneeded reserved rooms   | Events team  | Completed April |

| Review materials provided by Bobby Huber for potential applicable material for leadership training.  | Bill Hickman  | Completed May                     |
|--|---|-----------------------------------|
| Review the draft district documents and provide comments.  | Board members   | Completed April                   |
| Chris needs clarification of DBOD election process, roles and responsibilities: distribution of candidate information, collection of ballots, notification of results to BHS.<br><b>Note:</b> This action item will be rewritten to indicate voting process to be clarified as part of by-laws review.   | Don Greer   | Complete May                      |
| Closed Items   |   |                                   |
| What   | Who   | When                              |
| Send Bill information about advisory group to enable recruiting of potential participants from Bellevue chapter.   | Sid Brown   | Completed April                   |
| Discuss Member Center updates with chapter presidents to ensure officers are up to date for use by communications for distribution of Leadership News.   | DonG  | Completed April                   |
| Promote Leadership Training at upcoming Chapter Presidents meeting   | Don Greer   | Completed March                   |
| Email Bill with specific invitation for Bellevue Chapter to participate in Spring Prelims chorus festival.   | Rob Macdonald   | Complete March                    |
| Reviews of leadership training modules: <ul style="list-style-type: none"> <li>• Katie to provide links to modules and contact information for Peter McBride.</li> <li>• Bill Hickman to review president module.</li> <li>• Chris Powell to review secretary module</li> <li>• Larry Breitbarth to review the treasurer module.</li> <li>• Reviewers to send comments to Peter McBride</li> </ul> | Katie Roman<br>Bill Hickman<br>Chris Powell<br>Larry Breitbarth | Completed February                |
| Investigate current status of Harmony Explosion and report back to board. Connect with Walt Paulsen.   | Bill Hickman,<br>John Rettenmayer                               | Complete January                  |
| Engage with Don Thorn about funding for grants to International competitors.   | Katie Roman   | Complete January                  |
| Get more specifics on Spring Prelims event.  | Rob Macdonald   | Complete January                  |
| Draft 2023 budget  | All board   | Complete December                 |
| Provide announcement of HOD meeting to Communications team for January Greensheet (due 12/26) and January Leadership News (due 1/10/23).   | Don Greer   | Completed only via email December |
| Ask Communications team to provide a report on the average age of members of district  | Sid Brown   | Complete January                  |
| Circulate document "What do you get for your district membership?" to board members.   | Bob Robson  | Complete January                  |
| Contact David Ramsey-Warner (former organizer) for leadership training information   | Katie Roman   | Complete January                  |

**Chris Powell**  
**EVG District Secretary**  
**Don Greer**  
**EVG District President**