



**EVERGREEN DISTRICT
Board of Directors Meeting by Zoom
February 18, 2023
APPROVED MINUTES**

Items submitted before meeting:

- Agenda and Zoom link, sent via email February 17, 2023
- Yakima Chapter update, sent by Bob Robson via email February 17, 2023.
- December monthly financial report, sent by Don Thorn via email January 2, 2023.
- Education update sent via email February 17, 2023
- Yakima chapter update sent via email February 17, 2023

Members in Attendance:

X	Don Greer
X	Bill Hickman
	John Rettenmayer
X	Larry Breitbarth

X	Chris Powell
	Katie Roman
X	Rob Macdonald
X	Sid Brown

Others in Attendance: Bob Robson, Greg Kronlund, Glen Hayes

Called to order: 3:01 pm PST

Motion 23-05 Accept draft minutes from January 21, 2023 meeting. **(Moted/Approved)**

Treasurer: No formal report sent due to lack of activity.

1. Grant for \$3000 from Federal Way to support District Convention will use existing 2022 convention budget.
2. Will have 3rd party complete IRS 990 tax filing. Requesting bids from potential vendors with expectation that it fit within \$2000 budget line item or will come back to the board for approval.
3. Larry out for Leadership training and so Don Thorn will stand in for him.

Transition to having Larry able to sign checks is still in progress due to documentation needs from Key Bank.

DPC “Value Exchange” task force: Meeting at Mid-Winter Convention with Harmony Hall, DPC, Society Board. Some initial agreement has been achieved. Follow up meeting March 12 and an additional one before International.

Youth Evergreen District Dues: Question answered by Don Thorne in email.

Harmony College NW: Contract has been signed for the venue with a lower down payment with subsequent payments during registration and post event. Faculty has been largely identified with a few more to be added. Rob Nance will provide the keynote presentation. Schedule is being worked. Registration will start toward end of March with forecast set at 350 to avoid potential penalties with missing numbers.

Events: Spring Prelims planning in progress. As forecast, the event will likely cost more than it generates. Due to competing events, hotels are more expensive than expected. Also expecting a simpler registration process. Judges have been identified. 6 quartets have already registered of the 12 available slots. **Action:** Rob to email Bill with specific invitation for Bellevue Chapter.

Planning for Fall Convention October 20-21 is in progress with focus on Federal Way PAC and La Quinta Hotel.

Education: See emailed report. Training for President, Secretary, Treasurer from BHS will be used.
Action: DonG to promote Leadership Training at upcoming Chapter Presidents meeting.

Communications: Communications team is at full strength. Advisory group of newer members is being built to provide input to communications team on potential improvements. Target audience focus is people with prior musical experience in groups that understand the value of chapters. **Action:** Sid to send Bill information about advisory group to enable recruiting of potential participants from Bellevue chapter.

District Document Review: Meeting held last month has yielded significant inputs to be merged into draft documents. Follow-up meeting scheduled for February 19th.

Replacing IPP Role for 2023: John is continuing nominating committee and awards activities. **Action:** DonG to fill IPP role by next Board meeting.

Struggling chapters & Angel Fund: See emailed report. Yakima chapter members holding 4 guest sessions on Saturdays. Consider making the Yakima chorus a part of another chapter to free them from Administrative burden. Would need to have their members be BHS and EVG members. **Action:** Bill will attend an upcoming rehearsal to be scheduled to assess potential help options and report to the board.

Fri 10am DBOD meeting at HCNW
 Sat TBD (~3pm?) HOD meeting at HCNW
 TBD BLMF meeting at HCNW

Action Item Review:

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Adjourned: 4:11 pm PST

Action Items		
What	Who	When
Email Bill with specific invitation for Bellevue Chapter to participate in Spring Prelims chorus festival.	Rob Macdonald	March 18
Promote Leadership Training at upcoming Chapter Presidents meeting	Don Greer	February 28
Send Bill information about advisory group to enable recruiting of potential participants from Bellevue chapter.	Sid Brown	March 18
Fill IPP role	Don Greer	March 18
Attend an upcoming Yakima chapter rehearsal to be scheduled, to assess potential help options and report to board.	Bill Hickman	March 18
Reviews of leadership training modules: <ul style="list-style-type: none"> • Katie to provide links to modules and contact information for Peter McBride. • Bill Hickman to review president module. • Chris Powell to review secretary module • Larry Breitbarth to review the treasurer module. • Reviewers to send comments to Peter McBride 	Katie Roman Bill Hickman Chris Powell Larry Breitbarth	Completed – February
Consider short-term amendments after HOD approval to support Senior quartets attending Mid-Winter and possible shortfall in Communications.	Board	February 18

Engage with Rob Macdonald for joint event/education planning	Katie Roman	February 18
Review materials provided by Bobby Huber for potential applicable material for leadership training.	Bill Hickman	February 18
Review the draft district documents and provide comments.	Board members	February 18
Chris needs clarification of DBOD election process, roles and responsibilities: distribution of candidate information, collection of ballots, notification of results to BHS. Note: This action item will be rewritten to indicate voting process to be clarified as part of by-laws review.	Don Greer	TBD
Closed Items		
What	Who	When
Draft 2023 budget	All board	Complete December
Investigate current status of Harmony Explosion and report back to board. Connect with Walt Paulsen.	Bill Hickman, John Rettenmayer	Complete January
Engage with Don Thorn about funding for grants to International competitors.	Katie Roman	Complete January
Get more specifics on Spring Prelims event.	Rob Macdonald	Complete January
Provide announcement of HOD meeting to Communications team for January Greensheet (due 12/26) and January Leadership News (due 1/10/23).	Don Greer	Completed only via email December
Ask Communications team to provide a report on the average age of members of district	Sid Brown	Complete January
Circulate document "What do you get for your district membership?" to board members.	Bob Robson	Complete January
Contact David Ramsey-Warner (former organizer) for leadership training information	Katie Roman	Complete January
Schedule December DBOD meeting for evening of Friday, December 16 th .	Don Greer	Completed December
Call and host document review session in January	Bill Hickman	Completed December
Provide content about Member Center updates to communications team.	Chris Powell	Completed December

Chris Powell
EVG District Secretary
Don Greer
EVG District President