



## EVERGREEN DISTRICT Board of Directors Meeting by Zoom January 21, 2023 APPROVED MINUTES

### Items submitted before meeting:

- Agenda and Zoom link, sent via email January 20, 2023
- Yakima Chapter update, sent by Bob Robson via email January 20, 2023.
- December monthly financial report, sent by Don Thorn via email January 2, 2023.
- HOD meeting announcement and agenda, sent via email December 22, 2022

### Members in Attendance:

X	Don Greer
X	Bill Hickman
X	John Rettenmayer
X	Larry Breitbarth

X	Chris Powell
X	Katie Roman
X	Rob Macdonald
X	Sid Brown

**Others in Attendance:** Deena Wolfe, Greg Kronlund, Don Thorn

**Called to order:** 3:03 pm PST

**Motion 23-01** Accept draft minutes from November 19, 2022 meeting. **(Motioned/Approved)**

**Motion 23-02** Accept draft minutes from December 16, 2022 meeting. **(Motioned/Approved)**

**Treasurer:** Underspend in 2022 leaves us in generally good condition for 2023. Dues revenue lower than expected. Current assets could sustain operations for up to three years. Investment portfolio is down in the short-term but long-term view is still positive. Allocation of portfolio across 20 funds is a standard feature of financial manager for nonprofits.

**Motion 23-03** Received treasurers report. **(Motioned/Approved)**

**DPC "Value Exchange" task force:** Upcoming workshop will include district presidents, BHS, board members. DonG is the facilitator for the workshop.

**Budget:** Budget formulated to balance against expected revenue based on 2022 actuals. Unbudgeted expenses could be considered by the board on a case-by-case basis and would require use of reserves. Recommendation that we have a review mid-year to consider whether spend is above or below forecast and if adjustments can be made accordingly. Profit from District convention was not booked in 2022 and so could be a source of additional funding.

**Action:** Board to consider short-term amendments after HOD approval to support Senior quartets attending Mid-Winter and possible shortfall in Communications.

**Events:** District convention in 2022 was hybrid between gendered and genderless groups and awards. To support the ongoing transition to genderless competition at the International level, we should consider moving to a genderless competition and awards at 2023 District convention.

**Motion 23-04:** Move to a genderless competition and awards at 2023 and future District conventions. **(Motioned/Approved)**

Prelims for Spring 2023 will be held at Stadium High School Auditorium in Tacoma. Competition will be open to 12 quartets that are interested in qualifying for International. In addition, a festival event for up to

6 choruses is being considered. Tacoma chapter will be hosting. Announcement to district members is forthcoming. Additional planning is ongoing.

**Education:** Discussions in progress with Peter McBride, Bill Hickman, and Judy Galloway on leadership academy with target date of March 4<sup>th</sup>. Katie is searching for reviewers of the modules to confirm that the content is up to date.

**Action:** Bill Hickman to review president module. Chris Powell to review secretary module. Larry Breitbarth to review the treasurer module. Katie to provide links to modules and contact information for Peter. Reviewers to send comments to Peter McBride.

**Harmony College NW:** Contract draft with venue is in progress and expected to be available for review next week. Looking to be able to set costs and set up registration by mid-March. Headliner quartet has committed (Artistic License from FWD). Appeal has been sent to ask potential educators to participate.

**Communications:** Team has committed to using Trello as its internal communication tool. Doug Gardner has joined as co-editor of Greensheet. Additional pages have been added to web site for directors and others. Timbre articles due by Feb 24<sup>th</sup>; request will be sent out next week. Marketing group discussions are ongoing and are still growing in participation.

**Harmony Explosion:** Meeting with HX leaders last month and follow-up emails. HX 3-day camp will not be organized for this year but it is possible that three 1-day events hosted by individual chapters may be organized separately. An event for 2024 is being considered and headliner quartet has been identified (GQ). A 1-day event in Portland area is being discussed but may be overshadowed by a planned SAI event. DBOD action is closed until a concrete proposal is brought forward by the organizing committee.

**District Document Review:** Initial meeting was held and reviews have begun. Follow-up meeting is expected in February.

**Replacing IPP Role for 2023:** Review by BHS determined that IPP role must be a member of a chapter in the district. Proposal that John continue as effective IPP with a prior president to provide light oversight of John in that role to satisfy the requirement.

**Awards:** One nomination for BOTY but still seeking additional nominations. Board members are encouraged to submit nominations for both BOTY and HOF. Nominations should include CV of accomplishments of the candidates. Also need nominations for EVP for 2024.

**Struggling chapters & Angel Fund:** Angel Fund has been reverted to general fund based on assessment that transition back from COVID is over. Yakima chapter has a plan to begin work on rebuilding the chapter. They are considering an event with a quartet to demonstrate barbershop singing, possibly in a school. Is it possible that Division 5 district representative could provide some support?

How do we support groups like Yakima group without the overhead of being a chapter? Consider singing groups that are part of a larger geographic area organization. This is part of the value exchange conversation.

#### **Action Item Review:**

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**Adjourned:** 4:52 pm PST

Action Items		
What	Who	When
Reviews of leadership training modules: <ul style="list-style-type: none"><li>• Katie to provide links to modules and contact</li></ul>	Katie Roman Bill Hickman	

<ul style="list-style-type: none"> <li>information for Peter McBride.</li> <li>• Bill Hickman to review president module.</li> <li>• Chris Powell to review secretary module</li> <li>• Larry Breitbarth to review the treasurer module.</li> <li>• Reviewers to send comments to Peter McBride</li> </ul>	Chris Powell Larry Breitbarth	
Consider short-term amendments after HOD approval to support Senior quartets attending Mid-Winter and possible shortfall in Communications.	Board	February 18
Get more specifics on Spring Prelims event.	Rob Macdonald	Complete January
Provide announcement of HOD meeting to Communications team for January Greensheet (due 12/26) and January Leadership News (due 1/10/23).	Don Greer	Completed only via email December
Ask Communications team to provide a report on the average age of members of district	Sid Brown	Complete January
Circulate document "What do you get for your district membership?" to board members.	Bob Robson	Complete January
Contact David Ramsey-Warner (former organizer) for leadership training information	Katie Roman	Complete January
Engage with Rob Macdonald for joint event/education planning	Katie Roman	February 18
Engage with Don Thorn about funding for grants to International competitors.	Katie Roman	Complete January
Review materials provided by Bobby Huber for potential applicable material for leadership training.	Bill Hickman	February 18
Draft 2023 budget	All board	Complete December
Investigate current status of Harmony Explosion and report back to board. Connect with Walt Paulsen.	Bill Hickman, John Rettenmayer	Complete January
Review the draft district documents and provide comments.	Board members	February 18
Chris needs clarification of DBOD election process, roles and responsibilities: distribution of candidate information, collection of ballots, notification of results to BHS. <b>Note:</b> This action item will be rewritten to indicate voting process to be clarified as part of by-laws review.	Don Greer	February 18
<b>Closed Items</b>		
<b>What</b>	<b>Who</b>	<b>When</b>
Schedule December DBOD meeting for evening of Friday, December 16 <sup>th</sup> .	Don Greer	Completed December
Call and host document review session in January	Bill Hickman	Completed December
Provide content about Member Center updates to communications team.	Chris Powell	Completed December

**Chris Powell**  
**EVG District Secretary**  
**Don Greer**  
**EVG District President**