



## APPLICATION FOR SHOW CLEARANCE & SOCAN LICENSE

\*Canadian Chapters Only\*

**Revised June 2022**

This form must be completed by Canadian chapters performing in public to comply with the agreement between the Barbershop Harmony Society (“BHS”) and SOCAN (The Society of Composers, Authors and Music Publishers of Canada) via Agreement License #4022-4A1.

Submit completed page 1 of this form to your district secretary (or their representative). Do not send this form (or copies) to Society headquarters or to SOCAN/Entandem.

### Part 1. Show Clearance *(to be submitted before performance to district secretary)*

The \_\_\_\_\_ Chapter \_\_\_\_\_ of the \_\_\_\_\_  
Name of Chapter Chapter Number (i.e. Z-000) District Name

District requests a show clearance and event SOCAN License for \_\_\_\_\_  
Date of Concert

Our chapter show will be held at \_\_\_\_\_  
Venue

located at \_\_\_\_\_  
Location (Street Address, City, Province)

We will present \_\_\_\_\_ performance(s). *(We will also provide any headliner or talent information to our district secretary.)*  
# of performances

### Submission & Approval of Clearance

We understand that, upon receipt of our chapter’s copy of this form, endorsed by the district secretary, the date of the performance is approved and our chapter will submit fee payment and completed **4A1-5J\_Popular\_Music\_Concert\_Entandem\_Form** directly to SOCAN/ENTANDEM within 30 days after our performance.

\_\_\_\_\_ for \_\_\_\_\_ Chapter on \_\_\_\_/\_\_\_\_/\_\_\_\_  
Signature of Chapter Secretary Chapter Name Date of Request

\_\_\_\_\_ for \_\_\_\_\_ District on \_\_\_\_/\_\_\_\_/\_\_\_\_  
Signature of District Secretary (or their representative) District Name Date of Approval

## Part 2. SOCAN/ENTANDEM Reporting & Fee Payment

(To be submitted to SOCAN/Entandem within 30 days after completion of performance)

*(New Process-effective June 2022)*

Entandem ([www.entandemlicensing.com](http://www.entandemlicensing.com)) is a joint venture between SOCAN and RE:SOUND and they are now handling all SOCAN show reporting and payments:

- a. Complete and submit to Entandem their **4A1-5J\_Popular\_Music\_Concert\_Entandem\_Form** (see sample page one below). This report form is available for download in the BHS Member Center, or request a copy by sending an email to [library@barbershop.org](mailto:library@barbershop.org). The form is a Microsoft Excel document and was created by SOCAN/Entandem for Society Canadian Chapter use. Completing the report is easy to use and automatically calculates your chapter's fees due to SOCAN/Entandem.

### 2022 SOCAN-Entandem Report Form Page One Sample

Select Language: English (selected), French

Select Tariff: MUSIC LICENSE FORM - POPULAR MUSIC CONCERTS (Per Event)

Per event license

- Licenses from SOCAN and RE:SOUND cover live performances of popular music at concerts, and the use of recorded music during the entrance and exit of audiences and during breaks in live performances at concerts.
- Per concert fee for RE:SOUND is \$15. RE:SOUND license does not apply to the use of recorded music as part of the live performance
- SOCAN license permits the public performance of musical works in a live popular music concert by performers in person (including featured DJs) at concert halls, theatres or other places of entertainment, including an open-air event and performance by lip syncing or miming, subject to the legal terms on reverse. SOCAN license does not apply to performances of music covered under SOCAN Tariff 3.A or 22.
- Per concert fee for SOCAN is 3% of either: (a) gross receipts from ticket sales (excluding taxes), if admission is charged; or (b) fees paid to singers, musicians, dancers, conductors and all other entertainers, if no admission is charged, plus taxes. Subject to a minimum fee of \$35 per concert.
- Deadline to submit fees and report to Entandem is 30 days from the concert.

Tired of printing? Would you rather submit your music license report online? Now you can, with Entandem!

Account number: [redacted] (or if you are a new licensee, check here)

Business name: [redacted] Legal name of organization or owner: [redacted]

Contact name: [redacted] Title: [redacted] Phone number: [redacted] Fax: [redacted]

Email: [redacted] Street address: [redacted] City: [redacted] Province: [redacted] Postal code: [redacted]

Mailing address: [redacted] (check here if same as above) Tax exemption number (if applicable): [redacted]

Total Licence Fee				
Year (YYYY)	Q1 (Jan to Mar)	Q2 (Apr to Jun)	Q3 (Jul to Sep)	Q4 (Oct to Dec)

Total licence fee (see page 2 for calculation)	GST/HST	QST	Total due	Total
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

I have read and understand the Terms & Conditions (see attached/reverse), all the information provided is correct and complete, and I have authority to bind the licensee.

Signature: [redacted] Date: [redacted] Name: [redacted] Title: [redacted]

Please complete the information in the required-entry field of licensees before signing

Please return this form by email or mail, and send your payment by cheque made payable to Entandem or contact Entandem to pay by credit card. Or visit [www.entandemlicensing.com/portal](http://www.entandemlicensing.com/portal) to submit online.

Entandem, 1235 Bay Street, Suite 900, Toronto ON, M5R 3K4 | Current accounts 1.866.944.6223 | 1.416.442.3829 [license@entandemlicensing.com](mailto:license@entandemlicensing.com)  
First time licensees: 1.866.944.6210 | 1.514.844.4560

- b. Forward your completed form to SOCAN/Entandem by email or mail and send your payment via EFT (electronic funds transfer), by cheque made payable to Entandem, or contact Entandem to pay by credit card. EFT Instructions are available for download in the BHS Member Center or request a copy from [library@barbershop.org](mailto:library@barbershop.org). You may also visit [www.entandemlicensing.com/portal](http://www.entandemlicensing.com/portal) to submit online.
- c. To contact Entandem:  
Entandem  
1235 Bay Street, Suite 900  
Toronto ON, M5R 3K4  
Tel. 1.866.944.6223  
Email: [license@entandemlicensing.com](mailto:license@entandemlicensing.com)
- d. This new report form replaces all previously used SOCAN report forms. Using previous form versions may cause processing delays and possible license permission denial.

***Thank you for your services to ensure copyright compliance for your group!***